

List of Holidays

Manjeet Kumar and Company

(Chartered Accountants)

Version: 1.1

Effective Date: 1 January 2025

Holiday Period: Calendar Year **2025–26**

1. Purpose

This document sets out the **official holidays** to be observed by **Manjeet Kumar and Company** during the calendar year **2025–26**, considering national holidays and major festivals relevant to employees.

2. List of Holidays – Calendar Year 2025

Sl. No.	Occasion / Festival	Date	Day
1	New Year's Day	01 January 2025	Wednesday
2	Republic Day (National Holiday)	26 January 2025	Sunday
3	Maha Shivratri	26 February 2025	Wednesday
4	Holi	14 March 2025	Friday
5	Raksha Bandhan	09 August 2025	Saturday
6	Independence Day (National Holiday)	15 August 2025	Friday
7	Gandhi Jayanti (National Holiday)	02 October 2025	Thursday
8	Dussehra (Vijaya Dashami)	02 October 2025	Thursday
9	Deepawali (Diwali)	20 October 2025	Monday
10	Chhath Puja	01 November 2025	Saturday
11	Christmas Day	25 December 2025	Thursday

3. Notes & Clarifications

- **National Holidays** shall be observed mandatorily.
 - Where two holidays fall on the **same date**, the Firm shall observe the day as a single holiday.
 - If any holiday falls on a **Sunday or non-working day**, no compensatory holiday shall be granted unless specifically approved by management.
 - During peak professional periods or statutory deadlines, employees may be required to work on holidays, subject to management discretion.
 - The Firm reserves the right to **modify, substitute, or withdraw** any holiday based on operational requirements.
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4. Applicability

This holiday list applies to:

- Employees
- Articles
- Trainees
- Staff and associates

unless otherwise specified in appointment or engagement terms.

5. Authority & Amendment

This Holiday List is issued with management approval and is effective from **1 January 2025** for the calendar year **2025–26**.

The Firm reserves the right to amend this list as required.